

SYLLABUS

STATE UNIVERSITY OF APPLIED SCIENCES IN WŁOCŁAWEK

Course: Foreign language course (English)

Faculty:	New media and e-business							
Speciality/specialization:	All specialities							
Unit hosting the Faculty:	Institute of Social Sciences and Humanities / New Media Department							
Practical course profile								
Course language:	Polish, English							
Course category:	general							
Learning cycle:	2023 – 2026							
Academic year: 2023/2024-2025/2026					Semester: II, III, IV, V			
Number of hours required to complete the course in full time-mode:								
TOTAL	lecture	ACTIVE FORMS						
		classes	projects	labs	workshops	conversatory	seminar/proseminar	professional training
120		120						
Method of carrying out all active forms of classes:		<p>Classes are conducted each semester:</p> <ul style="list-style-type: none"> - in the didactic rooms of university (20 hours using the traditional method) - on-line (on the university platform Moodle or MS-Teams) in synchronic form (10 hours) 						

Specification of introductory courses with prerequisites:	English language proficiency at A2 level.
Educational goal:	To introduce students to the lexis and grammatical structures that enable communication at the intermediate level; to develop proficiency in speaking, listening comprehension, producing short applied texts and reading comprehension based on everyday vocabulary; to expand students' knowledge of the culture of English-speaking areas and other countries of the world.
Learning outcomes (course-related): Knowledge: Skills: K_U06 (P6S_UU) K_U07 (P6S_UK) K_U12 (P6S_UK) Social competences: K_K06 (P6S_KO)	Knowledge: Skills: Graduate: <ul style="list-style-type: none"> • is able to express themselves precisely and coherently, both in writing and in speaking, in Polish and in foreign languages, on issues concerning social communication sciences and media, as well as management and quality sciences, substantively arguing and formulating conclusions, using basic theoretical approaches and opinions of other authors, also during debates • is able to communicate with people in a developed way, is able to use specialized language and communicate precisely and coherently using a variety of channels and techniques • is able to use a foreign language in the field of social communication and media sciences as well as management and quality sciences, in accordance with the requirements specified for the B2 European level Social competences: Graduate: <ul style="list-style-type: none"> • is ready to take responsibility for preserving the cultural heritage of the region, the country and Europe

LEXICAL SECTION	LEXIS	GRAMMAR	COMMUNICATION	HOURS	SYMBOL K_U06 i K_U7 for all subjects
SURROUNDINGS	<ul style="list-style-type: none"> objects of everyday use 	<ul style="list-style-type: none"> inflection of the verb <i>to be</i> indefinite article plural of a noun 	<p>speaking</p> <ul style="list-style-type: none"> naming objects of everyday use <p>reading</p> <ul style="list-style-type: none"> reading the names of objects of everyday use <p>listening</p> <ul style="list-style-type: none"> understanding simple questions: <i>What's this?</i> <i>Is this ...?</i> <p>writing</p> <ul style="list-style-type: none"> writing simple sentences with the verb <i>to be</i> 	4h	

MEETING NEW PEOPLE	<ul style="list-style-type: none"> ● phrases of politeness ● names of countries and nationalities ● names of professions ● alphabet 	<ul style="list-style-type: none"> ● personal pronouns ● numerals 	<p>speaking</p> <ul style="list-style-type: none"> ● greeting and saying goodbye to people ● introducing yourself and others ● stating nationalities ● stating ages ● spelling names and surnames <p>reading</p> <ul style="list-style-type: none"> ● reading situational dialogues related to meeting new people <p>listening</p> <ul style="list-style-type: none"> ● understanding conversations containing greetings, farewells and other phrases of politeness <p>writing</p> <ul style="list-style-type: none"> ● filling out a questionnaire with personal data 	4h	
HUMAN	<ul style="list-style-type: none"> ● appearance features ● personality traits 	<ul style="list-style-type: none"> ● verb <i>have</i> ● possessive adjectives 	<p>speaking</p> <ul style="list-style-type: none"> ● describing appearance ● describing personality <p>reading</p> <ul style="list-style-type: none"> ● understanding of texts describing people <p>listening</p> <ul style="list-style-type: none"> ● understanding situational dialogues related to description of people <p>writing</p> <ul style="list-style-type: none"> ● writing an informative note about yourself or your other friends 	4h	
SPORTS	<ul style="list-style-type: none"> ● verbs related to sports ● names of the popular sports ● skills 	<ul style="list-style-type: none"> ● verb <i>can</i> <ul style="list-style-type: none"> - expressing skills - expressing requests ● adverbs related to the skills 	<p>speaking</p> <ul style="list-style-type: none"> ● describing skills ● expressing requests <p>reading</p> <ul style="list-style-type: none"> ● understanding written expressions containing a description of skills or a request <p>listening</p> <ul style="list-style-type: none"> ● understanding oral expressions containing a description of skills or a request <p>writing</p> <ul style="list-style-type: none"> ● filling out an application form 	4h	

HOME	<ul style="list-style-type: none"> • types of living quarters • names of utility rooms • names of furniture • names of basic household appliances 	<ul style="list-style-type: none"> • demonstrative pronouns: <i>this, that, these</i> and <i>those</i> • phrases: <i>there is</i> and <i>there are</i> • prepositions related to the placement: <i>on, in, behind, in front of</i> and <i>next to</i> 	<p>speaking</p> <ul style="list-style-type: none"> • describing houses, apartments and their surroundings • determining a place • renting an apartment <p>reading</p> <ul style="list-style-type: none"> • understanding of advertisements related to buying and selling a house <p>listening</p> <ul style="list-style-type: none"> • understanding dialogues related to buying and selling a house <p>writing</p> <ul style="list-style-type: none"> • writing an advertisement related to buying and selling a house 	4h	
FAMILY AND FRIENDS	<ul style="list-style-type: none"> • family members • chores 	<ul style="list-style-type: none"> • verb <i>can</i> <ul style="list-style-type: none"> - expressing skills - expressing requests • adverbs related to the skills 	<p>speaking</p> <ul style="list-style-type: none"> • introducing family members • discussing relations between people <p>reading</p> <ul style="list-style-type: none"> • understanding of texts describing interpersonal relations <p>listening</p> <ul style="list-style-type: none"> • understanding dialogues related to family life <p>writing</p> <ul style="list-style-type: none"> • writing a personal letter about home, family and the surroundings 	4h	
HOBBIES	<ul style="list-style-type: none"> • popular leisure activities 	<ul style="list-style-type: none"> • verb <i>like</i> 	<p>speaking</p> <ul style="list-style-type: none"> • telling about interests • expressing preferences <p>reading</p> <ul style="list-style-type: none"> • understanding of the text describing different leisure activities <p>listening</p> <ul style="list-style-type: none"> • understanding the expressions of people talking about their interests <p>writing</p> <ul style="list-style-type: none"> • writing an e-mail describing different leisure activities 	4h	
LIFESTYLE	<ul style="list-style-type: none"> • everyday activities • job duties 	<ul style="list-style-type: none"> • verbs describing preferences: <i>like, love, hate</i> and <i>dislike</i> • Present Simple tense – introduction 	<p>speaking</p> <ul style="list-style-type: none"> • listing favourite office activities • describing everyday office activities <p>reading</p> <ul style="list-style-type: none"> • understanding of texts related to office work <p>listening</p> <ul style="list-style-type: none"> • understanding 	4h	

			expressions related to office work writing <ul style="list-style-type: none"> ● writing a private letter about the everyday activities of an office worker 		
TIME	<ul style="list-style-type: none"> ● lexis related to stating the time ● naming days of the week 	<ul style="list-style-type: none"> ● prepositions related to stating the time ● numerals 	speaking <ul style="list-style-type: none"> ● stating the time ● stating the date ● naming days of the week reading <ul style="list-style-type: none"> ● understanding of functional texts containing hours and dates listening <ul style="list-style-type: none"> ● understanding of expressions specifying the time of events writing <ul style="list-style-type: none"> ● writing a message specifying the exact date and time 	4h	
CAREER	<ul style="list-style-type: none"> ● types of work and positions ● employee's rights and responsibilities ● job searching 	<ul style="list-style-type: none"> ● Present Simple tense – use 	speaking <ul style="list-style-type: none"> ● describing everyday responsibilities ● job searching reading <ul style="list-style-type: none"> ● understanding of text describing everyday responsibilities listening <ul style="list-style-type: none"> ● understanding dialogues related to job interview writing <ul style="list-style-type: none"> ● writing a CV and application letter 	4h	
CLIMATE AND WEATHER	<ul style="list-style-type: none"> ● names of months ● names of seasons ● names of clothes 	<ul style="list-style-type: none"> ● Present Continuous tense - actions performed in the moment of speaking 	speaking <ul style="list-style-type: none"> ● describing climate and weather ● reporting on current activities reading <ul style="list-style-type: none"> ● reading weather maps and understanding texts containing information about climate and weather conditions listening <ul style="list-style-type: none"> ● understanding expressions regarding forecasting weather writing <ul style="list-style-type: none"> ● writing a postcard 	4h	

SHOPPING	<ul style="list-style-type: none"> • types of stores and service outlets • names of store goods 	<ul style="list-style-type: none"> • polite questions 	<p>speaking</p> <ul style="list-style-type: none"> • shopping <p>reading</p> <ul style="list-style-type: none"> • understanding of the text containing information about shopping: opening hours and range of services <p>listening</p> <ul style="list-style-type: none"> • understanding dialogues related to commercial and service topics <p>writing</p> <ul style="list-style-type: none"> • writing a commercial leaflet with information 	4h	
SERVICE	<ul style="list-style-type: none"> • names of basic services 	<ul style="list-style-type: none"> • indirect questions 	<p>speaking</p> <ul style="list-style-type: none"> • cashing checks • sending letters and packages • renting equipment <p>reading</p> <ul style="list-style-type: none"> • understanding of advertising services: opening hours and range of services <p>listening</p> <ul style="list-style-type: none"> • understanding dialogues related to commercial and service topics <p>writing</p> <ul style="list-style-type: none"> • writing a survey 	4h	
BUREAUCRACY	<ul style="list-style-type: none"> • names of basic EU documents 	<ul style="list-style-type: none"> • interrogative pronouns 	<p>speaking</p> <ul style="list-style-type: none"> • conducting surveys • providing personal information <p>reading</p> <ul style="list-style-type: none"> • understanding the content of questionnaires and documents valid in EU countries <p>listening</p> <ul style="list-style-type: none"> • understanding interviews <p>writing</p> <ul style="list-style-type: none"> • filling out basic employee documentation 	4h	
NUTRITION HABITS	<ul style="list-style-type: none"> • basic food products • names of popular foods • names of meals 	<ul style="list-style-type: none"> • countable and uncountable nouns • phrases: <i>some, any, much, many, little, a little, few</i> and <i>a few</i> • irregular inflection of plural form 	<p>speaking</p> <ul style="list-style-type: none"> • discussing nutrition habits • ordering meals <p>reading</p> <ul style="list-style-type: none"> • understanding menus and advertisements of gastronomic premises <p>listening</p> <ul style="list-style-type: none"> • understanding dialogues taking place in a restaurant and expressions about nutrition habits <p>writing</p> <ul style="list-style-type: none"> • writing an 	4h	

			advertisement for a new restaurant		
PAST	<ul style="list-style-type: none"> ● adverbials of past tense 	<ul style="list-style-type: none"> ● regular and irregular verbs ● Past Simple tense <ul style="list-style-type: none"> - reporting past events 	speaking <ul style="list-style-type: none"> ● reporting past events reading <ul style="list-style-type: none"> ● understanding of written reports of events and biographical notes listening <ul style="list-style-type: none"> ● understanding expressions reporting on past events writing <ul style="list-style-type: none"> ● private letter - a report of the course of events 	4h	
IN THE TOWN	<ul style="list-style-type: none"> ● types of communication ● names of places of public interest ● types of transportation ● names of means of transportation ● verbs related to travelling 	<ul style="list-style-type: none"> ● imperative mood of the verb ● adverbs related to identifying a position 	speaking <ul style="list-style-type: none"> ● indicating the way ● identifying a position ● reconstructing the city plan reading <ul style="list-style-type: none"> ● understanding of written instructions listening <ul style="list-style-type: none"> ● understanding expressions containing instructions writing <ul style="list-style-type: none"> ● writing instruction notes 	4h	
BUSINESS TRAVEL AND TOURISM	<ul style="list-style-type: none"> ● lexis related to travelling and sightseeing ● examples of tourist attractions 	<ul style="list-style-type: none"> ● gradation of adjectives <ul style="list-style-type: none"> - equal degree - higher degree - highest degree 	speaking <ul style="list-style-type: none"> ● price comparison ● ticket reservation ● accommodation reservation reading <ul style="list-style-type: none"> ● understanding of leaflets advertising tourist attractions listening <ul style="list-style-type: none"> ● understanding a statement containing instructions to a passenger writing <ul style="list-style-type: none"> ● writing a letter to the hotel manager 	4h	
TOURING	<ul style="list-style-type: none"> ● names of countries and popular EU cities ● types of climate and vocabulary related to the weather ● popular foreign language words related to world culture 	<ul style="list-style-type: none"> ● order of adjectives in a sentence ● Present Perfect tense 	speaking <ul style="list-style-type: none"> ● comparing the landscape and climate of popular cities ● discussing interesting traditions related to the culture of different nations reading <ul style="list-style-type: none"> ● understanding of leaflets about different countries of the EU listening <ul style="list-style-type: none"> ● understanding of the weather forecast 	4h	

			writing <ul style="list-style-type: none"> ● writing an informational leaflet on the landscape and culture of a selected country 		
HEALTH	<ul style="list-style-type: none"> ● names of common diseases and conditions ● names of disease symptoms ● basic types of medications ● typical health advice 	<ul style="list-style-type: none"> ● using imperative verbs to express advice and instructions 	speaking <ul style="list-style-type: none"> ● describing symptoms of a disease ● giving simple health advice reading <ul style="list-style-type: none"> ● understanding of the leaflet containing health advice listening <ul style="list-style-type: none"> ● understanding conversations about health topics writing <ul style="list-style-type: none"> ● writing a note with medical instructions 	4h	
ADVICE	<ul style="list-style-type: none"> ● typical life problems ● examples of solutions to problems 	<ul style="list-style-type: none"> ● verbs: <i>should</i>, <i>must</i> and <i>have to</i> 	speaking <ul style="list-style-type: none"> ● describing problems ● giving advice ● making suggestions reading <ul style="list-style-type: none"> ● understanding of life problems descriptions listening <ul style="list-style-type: none"> ● understanding of text containing advice writing <ul style="list-style-type: none"> ● writing a formal letter containing a request for help 	4h	
PLANS	<ul style="list-style-type: none"> ● verbs related to planning the future 	<ul style="list-style-type: none"> ● <i>going to</i> expression ● <i>will</i> expression - decisions made “on the spot” 	speaking <ul style="list-style-type: none"> ● expressing an intention ● planning the near and distant future reading <ul style="list-style-type: none"> ● understanding of functional texts containing plans and intentions listening <ul style="list-style-type: none"> ● understanding expressions regarding the planned future writing <ul style="list-style-type: none"> ● writing a private letter with plans for the future 	4h	
ECOLOGY	<ul style="list-style-type: none"> ● factors that harm the environment ● ways to protect nature ● basic plant and animal species 	<ul style="list-style-type: none"> ● imperative mood of the verb – continuation 	speaking <ul style="list-style-type: none"> ● distinguishing factors destroying the environment ● mentioning ways of protecting nature ● naming and describing popular species of plants and animals reading <ul style="list-style-type: none"> ● understanding of the environmental leaflet 	4h	

			listening <ul style="list-style-type: none"> understanding a text related to ecological problems writing <ul style="list-style-type: none"> writing a meeting invitation 		
EDUCATION	<ul style="list-style-type: none"> types of schools in Poland and EU countries school subjects names of popular school exams 	<ul style="list-style-type: none"> passive voice past participle of the verb 	speaking <ul style="list-style-type: none"> comparison of educational systems of Poland and other European Union countries discussing the rights and responsibilities of students comparing school exams reading <ul style="list-style-type: none"> understanding of educational leaflets listening <ul style="list-style-type: none"> understanding expressions related to training and courses writing <ul style="list-style-type: none"> writing a curriculum vitae including educational achievements 	4h	
MEDIA AND THE INTERNET	<ul style="list-style-type: none"> types of media names of columns in newspapers and magazines titles of popular radio and television programs examples of the Internet jargon examples of emoticons 	<ul style="list-style-type: none"> First conditional 	<ul style="list-style-type: none"> writing short messages understanding simple articles and advertisements understanding simple media messages writing short advertisements for a newspaper 	4h	
BUSINESS	<ul style="list-style-type: none"> types of companies names of jobs in large companies office equipment employee qualifications duties of office workers 	<ul style="list-style-type: none"> <i>be obliged to</i> and <i>be requested to</i> expressions prepositions in collocations 	speaking <ul style="list-style-type: none"> presenting a company discussing job duties, skills and qualifications of employees reading <ul style="list-style-type: none"> understanding of business correspondence listening <ul style="list-style-type: none"> understanding of official business presentations writing <ul style="list-style-type: none"> writing business letters (longer functional documents) 	4h	
COMMUNICATION	<ul style="list-style-type: none"> popular phrases from the common language 	<ul style="list-style-type: none"> basic issues concerning reported speech 	speaking <ul style="list-style-type: none"> conducting a phone call conducting a conversation with a supervisor 		

			reading <ul style="list-style-type: none"> ● understanding dialogues related to business topics listening <ul style="list-style-type: none"> ● understanding of business related conversations writing <ul style="list-style-type: none"> ● writing business documents - (short functional documents) 	4h	
SCIENCE AND TECHNOLOGY	<ul style="list-style-type: none"> ● names of popular tools and appliances of everyday use 	<ul style="list-style-type: none"> ● relative pronouns: <i>who, which, where</i> 	speaking <ul style="list-style-type: none"> ● describing the work principles of simple devices reading <ul style="list-style-type: none"> ● understanding of mechanical equipment instructions listening <ul style="list-style-type: none"> ● understanding of manual instructions writing <ul style="list-style-type: none"> ● writing simple instructions for operating office equipment 	2h	
COMPUTERS	<ul style="list-style-type: none"> ● names of individual parts of computer equipment 	<ul style="list-style-type: none"> ● collocations of verbs 	speaking <ul style="list-style-type: none"> ● giving simple commands related to the operation of computer equipment reading <ul style="list-style-type: none"> ● understanding of computer instruction manual listening <ul style="list-style-type: none"> ● understanding simple commands related to using a computer writing <ul style="list-style-type: none"> ● writing simple manuals for operating computer devices 	2h	
CULTURAL STUDIES	<ul style="list-style-type: none"> ● popular traditions and customs in the area of EU countries 	<ul style="list-style-type: none"> ● Second conditional 	speaking <ul style="list-style-type: none"> ● providing and obtaining information on customs in EU countries reading <ul style="list-style-type: none"> ● understanding of cultural studies texts listening <ul style="list-style-type: none"> ● understanding everyday language on the example of expressions regarding customs of EU inhabitants writing <ul style="list-style-type: none"> ● writing a simple informational leaflet regarding the customs of 	4h	

			Polish people		
Methods of conducting classes:	A direct method emphasizing on communication between students as well as independent thinking and expressing one's own views based on stimulating pictures, heard conversations and articles.				
Student workload/ECTS points FULL-TIME STUDIES: 1) included in the working hours: 120 - lecture - active forms: 120 2) not included in the working hours: - direct consultations: - e-mail consultations: - e-learning consultations - exams and forms of passing the course: 2 PART-TIME STUDIES: 1) included in the working hours: - lecture - active forms 2) not included in the working hours - direct consultations - e-mail consultations - e-learning consultations - exams and forms of passing the course	Forms of activity	Average number of hours to complete the activity			
		Full-time studies		Part-time studies	
		W	AF	W	AF
	Number of hours with the participation of an academic teacher:		122		
	Number of hours without the participation of an academic teacher:		53		
	1. Preparation for classes, including studying the recommended literature		28		
	2. Processing of the results/preparation for the exam, tests, other		25		
	3. Preparation of a report, presentation, discussion		-		
	Total		175		
	Total number of ECTS points for the method of classes		7		
	Total number of ECTS points for the course	7			
Form and method of passing, assessment criteria or requirements	Methods of passing the course: <ul style="list-style-type: none">• exam (last semester)• passing with a grade (all semesters)				

	<p>Forms of passing the course:</p> <ul style="list-style-type: none"> • written exam: test / with open-ended tasks • oral exam / test containing situational dialogues • passing test with lexical-grammatical tasks <hr/> <p>Basic criteria:</p> <ul style="list-style-type: none"> • attendance in class • activity in class • positive result of partial tests • positive result of the final test <p>With the permission of the teacher and within the time limit set by them, the student has the right to improve partial grades.</p> <p>Value for calculating the assessment: The grade for the course is the sum of the results obtained from the exam or pass, any tests, and the work posted on the e-learning platform. The lecturer has the option to introduce a different value for calculating the grade. Unless they decide otherwise, it is accepted to use the following values for calculating the grade:</p> <table border="1"> <thead> <tr> <th>% of points</th><th>grade</th></tr> </thead> <tbody> <tr> <td>0% - 50%</td><td>- F</td></tr> <tr> <td>51% - 60%</td><td>- C</td></tr> <tr> <td>61% - 70%</td><td>- C+</td></tr> <tr> <td>71% - 80%</td><td>- B</td></tr> <tr> <td>81% - 90%</td><td>- B+</td></tr> <tr> <td>91% - 100%</td><td>- A</td></tr> </tbody> </table>	% of points	grade	0% - 50%	- F	51% - 60%	- C	61% - 70%	- C+	71% - 80%	- B	81% - 90%	- B+	91% - 100%	- A
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91% - 100%	- A														
<p>Literature list:</p>	<p>Compulsory literature:</p> <p>Christina Latham-Koenig, Clive Oxenden, <i>English File - Upper-intermediate</i>, OXFORD, 2014, Frances Eales, Steve Oakes, <i>Speakout – Upper Intermediate</i>, Pearson, 2015</p> <hr/> <p>Supplementary literature:</p> <p>Caroline Krantz, Rachael Roberts, <i>Navigate - Upper-Intermediate</i>, OXFORD, 2015</p> <p>Tom Hutchinson, Carol Tabor, Jenny Quintana, <i>English for Life - Intermediate</i>, OXFORD, 2013,</p> <p>Jenny Dooley, Virginia Evans, <i>Round-Up 6</i>, Express Publishing, 2011,</p> <p>Peter Watcyn-Jones, Olivia Johnston, <i>Test Your Vocabulary 5</i>, Penguin Books, 2002,</p> <p>John Wright, <i>Idioms Organiser</i>, Thomson Heinle, 1999,</p>														

	Jacek Fisiak, Arleta Adamska-Sałaciak, Mariusz Idzikowski, <i>Słownik współczesny angielsko-polski • polsko-angielski</i> , PEARSON LONGMAN, 2011
Names of person/persons who prepared the course description: MA. Joanna Lewandowska, MA. Marta Waszin, MA. Alicja Matczuk	